



**St. Lawrence Catholic School Parents Club
2017/2018 Monthly Meeting**

**Minutes
February 9, 2018**

1. **Call to Order:** The meeting was called to order at 8:10am, by President, Erica Morris, followed by the opening prayer.
2. **Treasurer Report:** Erica gave the update for Leslie Montoya
 - Bank Balance: \$59,563
 - This went down marginally since last meeting from our contributions to Christmas Parties, the 8th grade dance, Field Day and Grandparents day.
 - FACTS Collection: Collections are going well
 - First collection from FACTS came in for \$1650
 - \$150 left due in activity fees and just under \$5k left in financial commitment
3. **Recap of Events & Review Upcoming Events: Erica Morris**
 - **8th Grade Father Daughter/Mother Son Dance**
 - Mrs. Freund said that there were time where students were in areas where they don't belong. Can we have more staff next time available to help to contain students in proper areas.
 - Event stayed on budget!!!!
 - Overall, this was a big hit and all the parents and students enjoyed the night.
 - **Open House: WOW!!!!**
 - Having Open House in Higgins Hall was a great plan
 - We have a HUGE turnout. According to LiliAnn we had 89 new applicants by the end of the week.
 - **Field Day:** This was a great event. We had an awesome turn out with volunteers & the students really enjoyed the time on the field and outside, despite how cold it was.
 - **Grandparents Day:**
 - Photographer sent suggestions on how to make this run even more smoothly
 - Grandparents enjoyed mass, refreshments and the photos.
 - Talked about getting more photographers or having parents volunteer to take the photos to save money since the photographer is an added expense. One thing to consider is the grandparents really enjoy being able to walk away with the photo in hand.

- **Gala:** Catering, décor, theme, are all set up; E-Blasts are going out weekly; We are still in need of sponsorship; The hallway will be used for sign-in and refreshments (bars); Auction tables will be placed in the same room as last year. We will have a smaller amount of auction items, looking for quality over quantity. We will have the online auction again this year; Still looking for teacher experiences, Alison Haywood was tackling this, however the person from last year will be taking it over from here.

4. New Business

- **School Cleaning/Sanitization:**
 - Parents are asking what cleaning and sanitation measure are in place for the flu epidemic; Freund mentioned that the cleaning crew has been sanitizing and chlorox-ing all hard surfaces; The issue is that parents are sending their kids to school sick. Mrs. Freund will be sending an email addressing the issue of sick kids coming to school. Handbook states that a child must be symptom free for 24 hours before returning to school.
- **RenWeb/ Point Tracking System:**
 - A log in has been created for us to start publishing points to family accounts.
 - Only issue we need to figure out is getting a way to publish the points without seeing the addresses of those families who do not want their addresses published. Whoever is publishing the points will have access to everyone's addresses and we can't have that.
 - IDEA: send out a spreadsheet in the mean time with familys names only and their points. This way families will know where they stand with points without publishing addresses. Need to add a disclaimer saying we are still working on the RenWeb publishing.
- **F/U on pre-packaged school supplies:**
 - Need to follow up and vote on this ASAP
 - Nicole will need to get details for meetings with teachers to organize the supple lists.
 - This will be optional for families to start with; Depending on turn out may be able to make this mandatory in the future.
 - This will be made a chair position and the person holding the position will be responsible for ordering and managing this.

Closing Prayer and Adjournment: Meeting adjourned by Erica Morris at 8:45 a.m.