



**St. Lawrence Catholic School Parents Club
2017/2018 Monthly Meeting**

**Minutes
October 12, 2017**

Call to Order: The meeting was called to order at 8:20am, by President, Erica Morris, followed by the opening prayer.

Treasurer Report: Leslie Montoya

- The Parent Club bank account has a total asset amount of \$120,753.73.
 - This includes the approximate \$13K of unallocated funds from last year.
 - Additionally, money from APEX Fun Run is still to be deposited.
 - STL received about \$38K in pledges for APEX Fun Run, and there is about \$3,000 still to be collected. APEX will be sending out emails regarding unpaid pledges. Thereafter, STL Parents Club will be sending out friendly reminders to the families regarding unpaid pledge amounts.
 - STL earned a profit of approx \$23,000 from APEX Fun Run.
 - 5% of the profit will be available to each class, which equated to about \$1200 per class.
 - There is about \$95K of "useable" funds in the account.
- There was approximately \$12K past due from 2016-2017 parental financial commitments.
 - Invoices were sent to parents for past-due amounts. Some "past due" amounts were mistakes and some collections were made.
 - To date, the past-due amount is approx \$10K (i.e., there are about 55 families that own past due commitment amounts).
 - Questions were posed re: use of FACTS for collecting financial commitment money; however, the current system does not allow for a separation of funds for St Lawrence School and St Lawrence Parents Club.
- Golf Tournament (Friday, October 6)
 - Erica did an excellent job organizing the tournament. However, due to the hurricane earlier this year, there was a shortage of golfers (only 38 players).
 - Nevertheless, the fundraiser earned a profit of \$11,000 (compared to last year's profit of \$7700).

Current Upcoming Events:

- **Trunk or Treat** (Friday, October 20)
 - Chair: Lori Gibson, along with Erica and Alison
 - Event is in need of a few volunteers.
 - Event is sold out - a success - all deadlines have been met!

- **Fall Festival** (Sara Walters) (Saturday, October 21)
 - YAP is aware of Fall Festival, and is okay with selling food (pizza, drinks, snacks, etc.) during the time of YAP games.
 - STL will offer use of tables for use at Fall Festival.
 - 9-10 games planned for Fall Festival.
 - Volunteers are needed to work at Fall Festival.
 - 2 Service Point for 3-hour shift (an extra 0.5 point).
 - Shifts are 8am - 11am or 11am - 2pm.
 - Sara has been in touch with approx 20 volunteers from University of Tampa sorority.
 - Suggestion was made to reach out to parents first (offering service points) and then to other schools (TC, Jesuit, etc). High School volunteers can earn their service points, too.
 - Event has received great donations for raffle prizes.

- **Pot of Gold**
 - EBlasts are going out regarding push for ticket sales. Also advertisements and posts on Facebook.
 - \$6100 was turned in during the first week.

New Business:

- Future Plans for Collection of Parent Club Financial Commitment
 - *Discussion re: family financial commitment amount to be incorporated as part of the tuition for 2018-2019 school year.*
 - STL Parents Club is responsible for paying \$130,000.00 to STL each school year (two payments: \$65,000 in January and \$65,000 in June). This money is partially earned by collection of family annual financial commitments paid to the Parents Club. This \$130K amount cannot be collected by way of a tuition increase.
 - It is important to collect these monies early in the year because fundraising will then allow the Parents Club to contribute towards the school (i.e., STREAM Lab, new security measures, new locks, new fences, etc).
 - Discussion regarding different methods of collecting the Family Financial Commitment more efficiently.
 - Concluded that it would be best to contact Audrey to set a conference with the financial commitment to discuss various options of collecting the \$130,000 amount that is to be payable to the School each year.

Closing Prayer and Adjournment: Meeting adjourned at 9:15 a.m.

****NOTE:** Sign-In Sheet for 10/12/2017 Parents Club Meeting included the following names:

- Emerson Kappler (KB)
- Cathy Healey (2B, 4A)
- Beverly Abrego (KA)
- Jose Guerra (EC4)
- Katie Valone (NeSmith - KA and KB)Michelle Aldacosta (4B)
- Rochelle Fishco (2A and 3B)
- Michele and David Vail (KA and 3B)
- Danielle Roda (KB)
- Shirley Morejon (KB)
- Alison Dieser (EC3)
- Grace Berro (7B)
- Lori Akers (2B and 8A)